

Bethany G. Roberts

318.439.2668

bethany.g.roberts@outlook.com

bethanygroberts.com

EDUCATION

Missouri Southern State University, Joplin, MO

BA, English - Literary Studies, expected May 2024.

BA, English - Professional and Technical Writing, expected May 2024.

Minor, Creative Writing, expected May 2024.

Certificate, Honors Interdisciplinary Studies, expected May 2024.

Credly, Microsoft

Certificate, Excel 2019 Associate, Fall 2023.

PROFESSIONAL EXPERIENCE

Technical Writer, EaglePicher Technologies, Joplin, MO | August 2023 - Present

- Communicated with subject matter experts to record and redistribute information
- Presented completed tasks, works-in-progress, and solutions to coworkers and customers
- Wrote technical procedures, reports, and visual references

Administrative Assistant, Apostolic Revival Church, Joplin, MO | January 2023 – May 2023

- Arranged interviews and meetings for both researching and relaying technical knowledge
- Authored training and troubleshooting materials for various media team members
- Investigated capacity of hardware and software, as well as solutions for frequent issues

Editor and Transcriptionist, Redeemed Revisions, Online | September 2022 - Present

- Designed a website and social media graphics
- Collaborated with cofounder to establish constructive and realistic goals for the company
- Developed literary, informative, and promotional content for different customers

Math Tutor, Joplin, MO | January 2018 – March 2021

- Explained mathematical concepts for various grade levels and learning styles
- Demonstrated logic, theory, and problem-solving in a teaching environment
- Consulted a variety of research and reference materials to expand personal knowledge

Piano Teacher, Southwest Missouri Conservatory, Joplin, MO | January 2018 - Present

- Instructed music theory and practice techniques to local students
- Developed reference materials for study and review
- Revised teaching methods to suit different learning styles and musical applications

ACADEMIC SERVICE

Vice President, MSSU Sigma Tau Delta English Honors Society, Fall 2023 to Spring 2024.

President, MSSU Sigma Tau Delta English Honors Society, Fall 2022 to Spring 2023.

SKILLS

- Proficient in Microsoft Office applications
- Can meet deadlines
- Editorial skills
- Highly motivated
- Specialization
- Team Player
- Versatility
- Well-Organized
- Spanish (basic)

VOLUNTEER EXPERIENCE

Administrator, Impact Youth Committee, Apostolic Revival Church, Joplin, MO

- Generated visual and reference materials for other teachers, students, and myself
- Collaborated with committee for event planning, lesson outlines, and conflict resolution
- Corresponded with guest speakers and local leadership for research and event promotion

Volunteer, Princess Within Prison Ministry Conference, United States

- Presented dramatic and musical productions correlating with lesson material to attendees
- Participated in setup and teardown for events
- Prepared gifts for conference attendees

Childcare Volunteer, Pumpkin Patch, Lafayette House, Joplin, MO

- Helped with preparation and cleanup for children's meals
- Participated in activities for class participation and learning
- Assisted with preparing children for rest and maintaining a peaceful environment

Piano Instructor, New Song Music Clinic, Apostolic Revival Church, Joplin, MO

- Arranged instructional materials for students with various musical education levels
- Coordinated with other clinicians to prepare breakout and general class sessions
- Explained practical applications for different real-life needs for students

SCHOLARSHIPS AND AWARDS

Arlene McKinney Outstanding Literary Arts Scholarship, Spring 2023

Gordon and Vivian Ohler Memorial Scholarship, Spring/Summer 2023

Harry Preble Memorial Scholarship, Spring 2023

Student Travel Grant, Spring 2023

Harry Preble Memorial Scholarship, Spring 2022

Student Travel Grant Spring 2022

Evans Trust Honors Tuition, Fall 2020 – Spring 2024

PUBLICATIONS

ARTICLES

- “Who Do You Say That I Am?” *The Apostolic Witness*, April 21, 2023. (https://www.instagram.com/p/CrTPJIFAV7_/?utm_source=ig_web_copy_link)
- “Inheritance: The Unspoken Call.” *The Pentecostal Periodical*, September 2021.

POETRY

- “The Plants and the Pillars.” *The Pentecostal Periodical*, April 2023.
- “Growing Pains.” *The Pentecostal Periodical*, March 2023.
- “Don’t Leave My Bones in Egypt.” *The Pentecostal Periodical*, February 2023.
- “Do Not Forget the Fire: A Prayer for Boldness.” *The Pentecostal Periodical*, January 2023.
- “The Poet’s Curse.” *border town*, 2022.
- “United We Stand.” *The Pentecostal Periodical*, November 2021.

MULTIMEDIA

- “Grow As You Go – The Interviews.” Impact Youth (<https://youtu.be/IUnFDi9PeL8?si=T6lqYS-NB0K47QiS>).
- “The Internship Overview.” MSSU Department of Language and Literature, Internship Day, October 20, 2023.
- “Writing in the Workplace.” MSSU Department of Language and Literature, Internship Day, October 20, 2023.
- “To Do, or Not to Do? Professional Internship Advice.” MSSU Department of Language and Literature, Internship Day, October 20, 2023.

PRESENTATIONS

- “Reading of ‘The Ancient Treasure House’ from *Prince Caspian* by C. S. Lewis.” Sigma Tau Delta Ireland Reading Night, November 9, 2023.
- “The Green World as a Literary Artefact.” Research in the Round, Sigma Tau Delta 2023 International Convention.
- “Reading of ‘Prologue’ from *The Casting of Bells* by Jaroslav Seifert.” Sigma Tau Delta Ireland Reading Night, November 3, 2022.
- “Reading of ‘Drive My Car’ by Haruki Murakami.” Sigma Tau Delta Japan Reading Night, November 4, 2021.

REFERENCES

Dr. Joey Brown

Professor of English
Department of Language and Literature
Missouri Southern State University
417-625-9708
brown-jr@mssu.edu

Dr. Hannah Dow

Assistant Professor of English
Department of Language and Literature
Missouri Southern State University
417-625-9642
dow-h@mssu.edu

Dr. Rebecca Mouser

Associate Professor
Department of Language and Literature
Missouri Southern State University
573-644-4046
mouser-r@mssu.edu

Dr. Jody Jensen

Assistant Professor of English
Department of Language and Literature
Missouri Southern State University
417-625-3196
Jensen-jody@mssu.edu