

# Bethany G. Roberts

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bethanygroberts.com

## EDUCATION

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**Missouri Southern State University, Joplin, MO**

**BA, English - Literary Studies, expected May 2024.**

**BA, English - Professional and Technical Writing, expected May 2024.**

**Minor, Creative Writing, expected May 2024.**

**Certificate, Honors Interdisciplinary Studies, expected May 2024.**

**Credly, Microsoft**

**Certificate, Excel 2019 Associate, Fall 2023.**

## PROFESSIONAL EXPERIENCE

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**Technical Writer, EaglePicher Technologies, Joplin, MO | August 2023 - Present**

- Communicated with subject matter experts to record and redistribute information
- Presented completed tasks, works-in-progress, and solutions to coworkers and customers
- Wrote technical procedures, reports, and visual references

**Administrative Assistant, Apostolic Revival Church, Joplin, MO | January 2023 – May 2023**

- Arranged interviews and meetings for both researching and relaying technical knowledge
- Authored training and troubleshooting materials for various media team members
- Investigated capacity of hardware and software, as well as solutions for frequent issues

**Editor and Transcriptionist, Redeemed Revisions, Online | September 2022 - Present**

- Designed a website and social media graphics
- Collaborated with cofounder to establish constructive and realistic goals for the company
- Developed literary, informative, and promotional content for different customers

**Math Tutor, Joplin, MO | January 2018 – March 2021**

- Explained mathematical concepts for various grade levels and learning styles
- Demonstrated logic, theory, and problem-solving in a teaching environment
- Consulted a variety of research and reference materials to expand personal knowledge

**Piano Teacher, Southwest Missouri Conservatory, Joplin, MO | January 2018 - Present**

- Instructed music theory and practice techniques to local students
- Developed reference materials for study and review
- Revised teaching methods to suit different learning styles and musical applications

## **SCHOLARSHIPS AND AWARDS**

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Arlene McKinney Outstanding Literary Arts Scholarship, Spring 2023  
Gordon and Vivian Ohler Memorial Scholarship, Spring/Summer 2023  
Harry Preble Memorial Scholarship, Spring 2023  
Student Travel Grant, Spring 2023  
Harry Preble Memorial Scholarship, Spring 2022  
Student Travel Grant Spring 2022  
Evans Trust Honors Tuition, Fall 2020 – Spring 2024

## **VOLUNTEER EXPERIENCE**

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### **Administrator, Impact Youth Committee, Apostolic Revival Church, Joplin, MO**

- Generated visual and reference materials for other teachers, students, and myself
- Collaborated with committee for event planning, lesson outlines, and conflict resolution
- Corresponded with guest speakers and local leadership for research and event promotion

### **Volunteer, Princess Within Prison Ministry Conference, United States**

- Presented dramatic and musical productions correlating with lesson material to attendees
- Participated in setup and teardown for events
- Prepared gifts for conference attendees

### **Childcare Volunteer, Pumpkin Patch, Lafayette House, Joplin, MO**

- Helped with preparation and cleanup for children's meals
- Participated in activities for class participation and learning
- Assisted with preparing children for rest and maintaining a peaceful environment

### **Piano Instructor, New Song Music Clinic, Apostolic Revival Church, Joplin, MO**

- Arranged instructional materials for students with various musical education levels
- Coordinated with other clinicians to prepare breakout and general class sessions
- Explained practical applications for different real-life needs for students

## **ACADEMIC SERVICE**

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Vice President, MSSU Sigma Tau Delta English Honors Society, Fall 2023 to Spring 2024.  
President, MSSU Sigma Tau Delta English Honors Society, Fall 2022 to Spring 2023.

## **SKILLS**

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- Proficient in Microsoft Office applications
- Can meet deadlines
- Editorial skills
- Highly motivated
- Specialization
- Team Player
- Versatility
- Well-Organized
- Spanish (basic)

## **PUBLICATIONS**

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### **ARTICLES**

- “Who Do You Say That I Am?” *The Apostolic Witness*, April 21, 2023. ([https://www.instagram.com/p/CrTPJIFAV7\\_/?utm\\_source=ig\\_web\\_copy\\_link](https://www.instagram.com/p/CrTPJIFAV7_/?utm_source=ig_web_copy_link))
- “Inheritance: The Unspoken Call.” *The Pentecostal Periodical*, September 2021.

### **POETRY**

- “The Plants and the Pillars.” *The Pentecostal Periodical*, April 2023.
- “Growing Pains.” *The Pentecostal Periodical*, March 2023.
- “Don’t Leave My Bones in Egypt.” *The Pentecostal Periodical*, February 2023.
- “Do Not Forget the Fire: A Prayer for Boldness.” *The Pentecostal Periodical*, January 2023.
- “The Poet’s Curse.” *border town*, 2022.
- “United We Stand.” *The Pentecostal Periodical*, November 2021.

### **MULTIMEDIA**

- “Grow As You Go – The Interviews.” Impact Youth (<https://youtu.be/IUnFDi9PeL8?si=T6lqYS-NB0K47QiS>).
- “The Internship Overview.” MSSU Department of Language and Literature, Internship Day, October 20, 2023.
- “Writing in the Workplace.” MSSU Department of Language and Literature, Internship Day, October 20, 2023.
- “To Do, or Not to Do? Professional Internship Advice.” MSSU Department of Language and Literature, Internship Day, October 20, 2023.

## **PRESENTATIONS**

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- “Reading of ‘The Ancient Treasure House’ from *Prince Caspian* by C. S. Lewis.” Sigma Tau Delta Ireland Reading Night, November 9, 2023.
- “The Green World as a Literary Artefact.” Research in the Round, Sigma Tau Delta 2023 International Convention.
- “Reading of ‘Prologue’ from *The Casting of Bells* by Jaroslav Seifert.” Sigma Tau Delta Ireland Reading Night, November 3, 2022.
- “Reading of ‘Drive My Car’ by Haruki Murakami.” Sigma Tau Delta Japan Reading Night, November 4, 2021.

## **REFERENCES**

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### **Dr. Jody Jensen**

Assistant Professor of English  
Department of Language and Literature  
Missouri Southern State University  
417-625-3196  
Jensen-jody@mssu.edu

### **Dr. Hannah Dow**

Assistant Professor of English  
Department of Language and Literature  
Missouri Southern State University  
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### **Dr. Joey Brown**

Professor of English  
Department of Language and Literature  
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### **Dr. Rebecca Mouser**

Associate Professor  
Department of Language and Literature  
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